**Invitation /evaluation letter for your research period abroad or in Italy – Further information**

The invitation / evaluation letter should be **explicitly addressed to you** and state your name and surname.

It should also include:

* the **start and end dates** of your research period (even if they are approximate);
* the **name and surname of your tutor** **at the host institution**;
* a **brief description of the research activity** you are going to carry / carried out at the host institution.

The letter should also:

* be **written on the host institution letterhead**;
* **signed by your tutor at the host institution**.